

Project Assessment (PA) Format for Transportation Enhancement Projects

PROJECT ASSESSMENT (PA) FORMAT FOR TRANSPORTATION ENHANCEMENT (TE) PROJECTS

A. TITLE PAGE

Include project name, street name & limits, submittal month/year, federal-aid project number & TRACS number (both obtained from ADOT Project Manager after draft PA is submitted). Please write under the project name 'Transportation Enhancement Project'.

B. INTRODUCTION

The introduction contains the project program information. Provide the project name & route name including termini & Functional classification, location, estimated cost, funding type (Transportation Enhancement & Local funds), Fiscal Year of expected construction, expected project development start & completion dates.

C. BACKGROUND DATA

This section should include a summary describing the need/justification for the Transportation Enhancement project. Please include all project development completed to date such as master planning, public meetings, etc.

D. PROJECT SCOPE

Describe project limits & the recommended project scope. Provide all route names, project lengths, detail the type of work, describe how the work is to be done, & how the work is to be paid for. Include PA development, plan design & construction. Briefly describe the roles of the sponsor, ADOT, etc.

E. PROJECT DEVELOPMENT CONSIDERATIONS

Please describe how the following impact your project. If there is no impact, please state why.

1. Environmental requirements---A very brief discussion as determined by the project scope.
 - a. Species Investigation – animals & plants
 - b. Wetland & Riparian Areas
 - c. Flood Plain Encroachment
 - d. Section 401/404
 - e. Section 4(f) Impacts
 - f. Potential Hazardous Waste Sites
 - g. Social or Economic Impacts
 - h. Cultural Resources Investigation
 - i. Scenic or Historic Route

(Detailed discussion will be handled in the Environmental Determination (ED)).

2. Critical Outside Agency Involvement

Describe any project locations that are likely to involve lengthy clearance procedures (SHPO, Forest Service, Bureau of Land Management (BLM), other municipalities, Indian reservations, railroads, utility companies, etc.).

3. Right-of-Way Requirements

Describe all project right-of-way. Describe the general land ownership (Private, City, ADOT, Forest Service, BLM, etc.). Describe any R/W that will have to be acquired & how it is expected to be acquired (donation, purchase or condemnation & by whom).

4. Utility Relocation Requirements

Describe any utility impacts & how the relocation of the utilities is expected to be accomplished (work done by the utility co., bid item in the construction project). How is the work to be financed (local funds, fed-aid funds)? Are there any "Prior Rights" issues for any of the utilities?

5. Seasonal Considerations

Is there any field survey work to be accomplished? Is there any mapping, field data collection or testing required? Describe the limits of the construction/planting season. Are there any local special events that could be impacted during the construction phase?

6. Traffic Requirements

Is there a need for traffic control plans for this project? What about pedestrian traffic control? Will there be any artwork that is highly visible from the roadway?

7. Design Criteria

Describe the design criteria to be used. Does the design criteria comply with standards being used (AASHTO, MAG, County, ADOT)? Are there features that do not comply with the above standards? Please describe along with recommendations for either meeting the criteria or requesting a design exception. The appropriate ADOT Technical Section Manager approves design exceptions.

F. OTHER REQUIREMENTS

Describe the funding sources for the project. State the desired bid advertisement date. The construction start date will be 2 months after the project has initially advertised for bid. Describe how the project will be developed (designed in-house or by a consultant firm). Will ADOT perform construction administration, will the Locals request permission to advertise for bids & perform construction administration, or does your agency have Certification Acceptance?

) **G. ESTIMATED COST**

Describe Project Cost by Category

- a. Is Design cost to be funded with local funds or reimbursed with federal funds?
- b. Is Right-of-Way cost to be funded with local funds or reimbursed with federal funds?
- c. Is Utility relocation cost to be funded with local funds or reimbursed with federal funds?
- d. Will construction costs use partial local funds or will all costs be reimbursed with federal funds?
- e. Total Cost

H. ITEMIZED ESTIMATE

Please use the Project Cost Estimate Sheet. This is the same format used in the Round 10 Application. Be sure to divide out Federal funds & match.

I. VICINITY MAP

Provide a detailed vicinity map showing project termini.

J. TYPICAL SECTION SKETCH

-) Provide a typical section for the project including RW limits & proposed pavement structural section of bikelane, sidewalk, pathway & slope dimensions.

K. SCHEDULE

Include all clearance phases & design development/review periods of project.

L. 15% PLANS

Provide half-size 15% plans.

**SUBMIT 12 COPIES OF YOUR PA TO THE ASSIGNED PROJECT MANAGER IN
TRANSPORTATION ENHANCEMENT SECTION: 205 S. 17TH Ave., MD 609E, Room 201,
Phoenix, AZ 85007. PHONE: 602-712-7774**

After PA submittal, a Project Number & TRACS Number will be assigned. These numbers must be used on all subsequent documents.

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